THE UNIVERSITY OF HONG KONG

BEA Inspiring Student Scholarship 2018-19

Scholarship Application Form

Instructions:
1. **Please type.**

2. Please leave the section, “Endorsement by University”, **BLANK**.

3. Please email the completed form to HKU Scholarships Office (awards@hku.hk) by **December 14, 2018**. Please **DO NOT** submit the application form to The Bank of East Asia Charitable Foundation.

4. Incomplete and/or handwritten applications will **not** be considered.

Checklist for submission of application:
- Full set of completed application form (including the HKU Cover p.1-p.3) with your scanned signature. Do **NOT** just type your name.
- Photocopy of supporting documents (e.g. public examination results, certificates of academic awards and other achievements, official transcript*, TSFS and/or NLSPS confirmation letter, etc.)
  *Unofficial HKU transcript could be accepted.*
- Medical proof for special educational need
- Essay (Please put down your name and University No. at the top right hand corner of each page)
- Reference letter (optional)
THE UNIVERSITY OF HONG KONG

Section A

Personal Information Collection Statement
for
Award Applicants

1. This is a personal data collection statement made under the Personal Data (Privacy) Ordinance ("the Ordinance").

2. Personal data provided by you to The University of Hong Kong ("the University") through the completion of award application and, if awarded, through the award procedures and during studies at the University will be used for the University to perform its administrative, education, academic and research functions, and for the directly related purposes.

3. Unless otherwise specified, provision of personal data is voluntary. However, failure to provide the relevant personal data will render the University unable to perform the relevant functions, e.g. unable to consider your award application.

4. Without prejudice to the foregoing, the purposes and use of the personal data collected are elaborated as follows

5. As regards your award application, the personal data collected will be used for the purposes prescribed in the application forms/documents and will serve the following purposes:

   a. as basis for award selection, and communication on award-related matters;
   b. as evidence for verification of your identity, your qualifications and academic records in relevant institutions and organizations in Hong Kong or other places, and other information provided in the application forms/documents; and
   c. identifying possible multiple applications and records of your previous and existing studies at the University and other institutions.

6. In case of application for an award funded by donation and/or administered by an external party, your personal data provided to the University may be transferred to the donor, donor representative and/or external administering party concerned for the purposes as stated in paragraph 5 above.

7. If your award application is successful, your personal data provided during the application process may be transferred to the student record system of the University, to become part of your official student records.

8. Personal data of the students of the University will be used for all purposes relating to studies at, activities conducted by, and facilities, services and benefits provided by the University (in particular those governed by the relevant regulations, policies and procedures of the University). Personal data and photo images of students may also be used by the Hong Kong University Students’ Union for the production of membership cards and conduct of activities.

9. Personal data of the students of the University (including study records) will be used by the University, during studies at and after leaving the University, for conducting statistical analysis, research, survey, review and audit.

HKU Cover - 2
10. Upon leaving the University, personal data of the students of the University will also be used for maintaining contact, updating the latest developments of the University, and provision of information (such as activities of the University).

11. Your personal data will be kept confidential and handled by the authorized staff members of the University. The University may transfer your personal data to parties outside the University, for the above functions and purposes, such as processing of student visa, arrangements of activities (including but not limited to exchanges, internships, placements, and field trips), and granting of scholarships and financial aids, and when it is required by law.

12. Under the provisions of the Ordinance, you have the right to request the University to ascertain whether it holds your personal data, to request it to supply to you a copy of the data, and to apply for correction of the data, as necessary. Applications for access to personal data should be made by using the specified form and on payment of a fee. Requests for correction of personal data should be made in writing with supporting documentation. Please address such applications and requests to the Data Protection Officer, Registry, The University of Hong Kong, except for requests for access to examination-related personal data which should be submitted to the office of the home Faculty direct.

13. You may visit the following website for the Privacy Policy Statement of the University:
   http://www.hku.hk/about/policies_reports/privacy_policy.html

Declaration

I have read and I agree to the Personal Information Collection Statement for Award Applicants.

Date ______________________  Signature _________________________________

Section B

1. Do you wish to consider for the Endeavour Merit Award for the academic year 2018-19 as well?
   □ Yes  □ No
BEA Inspiring Student Scholarship Application Form

This application form must be completed by the eligible student (the “Applicant”). Please fill in ALL fields in ENGLISH unless otherwise indicated. The Applicant may arrange for a maximum of one reference letter to be included in the application (optional).

Once the form is completed and signed, the Applicant should submit the form to his/her authorised university representative. The representative should enclose the Applicant’s official transcript and reference letter (if any), and submit the completed application to The Bank of East Asia Charitable Foundation (“BEA Foundation”) by the specified deadline.

All information given in this form will be treated in the strictest confidence and no details will be disclosed to any other party for purposes unrelated to the application for this Scholarship without your prior consent.

Part I

Personal Particulars

Family Name: __________________________ Given Name: __________________________

Name in Chinese: __________________________ Gender: __________________________

Date of Birth (DD/MM/YYYY): __________________________ Place of Birth: __________________________

HKID number: __________________________

Number of years of residence in Hong Kong: ________________

Home Address:

________________________________________________________________________

________________________________________________________________________

Telephone: __________________________ Email address: __________________________

Particulars of Special Educational Needs *

Type of Special Educational Need(s): __________________________

Please indicate the functional difficulty of the special educational need(s).

________________________________________________________________________

________________________________________________________________________

*For the precise definition of “special educational needs”, please refer to the Hong Kong Rehabilitation Programme Plan issued by the Labour and Welfare Bureau.
Please explain any ongoing medical treatments that you require (namely, type, frequency, and costs).

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Family Financial Background

Number of family members: ____________________________

Father's occupation: ____________________________

Mother's occupation: ____________________________

Total family monthly income (HKD): ____________________________

Amount received in government grants, loans, allowances, and subsidies (HKD): ____________________________

Academic Background

Name of University: ____________________________

Degree of Programme (do not use acronyms): ____________________________

Current Study Year: _______ Total Normal Length of _______ Expected Graduation: _______ in (MM/YYYY)

Cumulative GPA as at the end of the previous academic year: _______ out of max. GPA: _______

Class of Rank**: ____________________________ Out of Class Size**: ____________________________

**To be completed if GPA is not relevant or available

List all secondary and post-secondary schools you have previously attended (the most recent one at the top):

<table>
<thead>
<tr>
<th>From (year)</th>
<th>To (year)</th>
<th>Name and Location of School</th>
<th>Form / year</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>
List any scholarships, prizes, and other academic awards you have received over the past three years (the most recent one at the top):

<table>
<thead>
<tr>
<th>Month/Year</th>
<th>Name of Award</th>
<th>Amount (HKD)</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

Indicate the public exam you have taken: ___________________________ (HKDSE / IB / GCE AL / other please specify) and provide details on subjects taken below: (the most recent one at the top):

<table>
<thead>
<tr>
<th>Month/Year</th>
<th>Subjects</th>
<th>Grade / Rank</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

Community Service and Other Experiences

List the most noteworthy extra-curricular or charitable activities that you have participated in during the past three years (the most recent one at the top):

<table>
<thead>
<tr>
<th>Period (MM/YYY)</th>
<th>Name of Organisation / Activities</th>
<th>Your Role and Achievement</th>
</tr>
</thead>
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<tr>
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</tbody>
</table>
Part II

Please answer the following question in your words, up to 500 words in English or 1,500 words in Chinese, and attach a separate sheet with your response.

Question: Young people are the future of our world. Please describe how you plan to contribute to the community in the future. How do you intend to make a positive impact?

Personal Information Collection Statement

Your personal information collected through this application form will be used by BEA Foundation to assess your eligibility for the scholarship application and/or for any other purpose incidental thereto. BEA Foundation will retain your personal information for such period as may be necessary for the purposes referred herein. You have the right to request access to, or to request correction of, your personal information. If you wish to exercise these rights, you may write to [name/job title and address of the handling person in BEA Foundation].

Declaration by Applicant

I understand that if my scholarship application is successful:

(1) I am required to attend the award presentation ceremony organised by the BEA Foundation.

(2) My name and university status may be publicised by the BEA Foundation, via various channels (such as websites, social media platforms, publications, and/or other public channels as part of the Scholarship communications). In this connection, I agree to provide a testimonial and photo if requested by the BEA Foundation. Further, I agree to allow the BEA Foundation to publish my essay in whole or in part in corporate social responsibility communications.

I declare that the information contained in this application form and the documents provided are correct, true, and complete. I understand that any falsification, misrepresentation, withholding or omission of material fact / documents shall render myself liable to rejection of my scholarship application or revocation of any verbal or written offer of scholarship awarded by BEA Foundation to me. BEA Foundation may also reserve the right to take such action as it thinks appropriate under such circumstance. I hereby further give my consent to my university that it may disclose any information relating to me and/or my eligibility to apply for the scholarship to BEA Foundation for the purpose of considering my scholarship application.

Applicant's Signature: ___________________________ Date: ______________________
[If the Applicant is incapable of completing and signing this form and has directed someone else to complete and sign this form on his/her behalf, that person must sign below.]

I confirm that this form is completed and signed in the presence of and on behalf of the Applicant and under the direction of the Applicant. I confirm that I have read the declaration above to the Applicant and the Applicant has confirmed that the contents of the declaration are agreeable to him/her.

Signature: __________________________ Date: __________________________
Name: _____________________________
Relationship with the Applicant: _____________________________

Endorsement by University

To the best of our knowledge, the information contained in this application form is correct. I further confirm that the Applicant is currently a student at our university and satisfies the applicant criteria for the BEA Inspiring Student Scholarship, as specified in the related guidelines.

For and on behalf of
Name of University: _____________________________

Signature: __________________________ Date: ______________
Name: _____________________________
Title: _____________________________